

Supplier Name	H &J Martin Group
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### INTRODUCTION

Founded in 1840, H&J Martin Ltd (HJM) has a proud 170-year legacy in construction, contributing to landmark projects such as Belfast City Hall, the Grand Opera House, and Slieve Donard Hotel. Headquartered in Belfast with offices in London, Dublin, Livingston & Portadown, we deliver Asset Management, Fit-Out, Security and Bespoke Joinery Services to diverse public and private sector clients across the UK and Ireland.

### OUR MISSION

To deliver multi-trade facilities management, fit out, security and specialist joinery across UK & Ireland, driving innovation in the industry.

### COMMITMENT TO ACHIEVING NET ZERO

HJM is committed to achieving Net Zero emissions by 2050.

### BASELINE EMISSIONS FOOTPRINT: 1<sup>ST</sup> APRIL 2022-31<sup>ST</sup> MARCH 2023

Our baseline represents emissions prior to implementing reduction measures and serves as the reference point for tracking progress. Recognising the significant impact of COVID-19 restrictions on our industry, we adopted the financial year ending 2022-23 as our Baseline Year, as it provides a more accurate reflection of post pandemic operational activity.

Baseline FY 22/23	Scope 1	Scope 2	Scope 3	Total
	784.77	11.79	126.17	922.73

(emissions data collected in accordance with the Streamlined Energy and Carbon Reporting (SECR))

In accordance with these requirements, we finalised emissions for **Scope 1** (direct from fossil fuels consumption), **Scope 2** (indirect from procured energy) and **Scope 3**, *Category 4*, (emissions from third-party transport and distribution of purchased goods between suppliers and company operations). We also calculated emissions for the other categories of Scope 3, including emissions from Waste (*Category 5*), Business Travel (*Category 6*), Employee Commuting (*Category 7*) and Leased Assets (*Category 8*).

We worked intensively with our fuel & utility providers, our waste management contractors and our supply chain partners to gather Scope 3 emissions data but also to foster their commitment to share our ambitious and early adoption of emissions monitoring and reporting. Internally, we have been collecting and analysing data on our business travel and commuting emissions.

### METHODOLOGY FOR REPORTING

We have identified the methodology required to calculate each Scope 3 category and the data needed for each. These details are outlined below for transparency. Wherever possible, calculations will be based on actual data rather than averages to ensure greater accuracy.

During our plan development, we considered the following Scope 3 Categories:

**Category 4-** Upstream transportation and distribution -- we liaised with over 90% by value of our supply chain to obtain data on fuel emissions associated with providing us with goods and services. For the baseline year we used the spend-based method but for our future reporting years, we continue to work with our supply chain for them to record and report monthly, accurate mileage travelled by them in providing us with goods and services.

*'In all cases, our emissions calculations have used the SECR CO<sub>2</sub>e conversions rather than calculating separately for CO<sub>2</sub>, CH<sub>4</sub>, NO<sub>x</sub>, HFCs, PFCs, and SF<sub>6</sub>'*

**Category 5:** Waste generated in operations - we obtained data on our waste quantities produced by waste type and disposal method from our licensed waste management contractors. We record and analyse our waste data using the Bre SmartWaste platform.

**Category 6:** Business travel -included all air travel, land travel in non-company vehicles (claimed through business mileage expenses) and overnight hotel accommodation.

**Category 7:** Employee commuting – calculations assume a standard working year, with all employees commuting to their primary workplace 5 days per week for 45.5 weeks. Engineers are excluded as their travel emissions are captured under Category 8.

**Category 8:** Leased assets - this included all our emissions associated with our company fleet because our vans are all leased to ensure we are utilising the most fuel-efficient vehicles to meet the demands of our business.

**Category 9:** Downstream transportation and distribution - this was not applicable for our business since we do not produce or distribute product.

### CURRENT EMISSION REPORTING

To track emissions trends, we will monitor and make data available monthly. Some data, such as utility bills, may have a reporting lag as they are issued quarterly.

TCO <sub>2</sub> e FY 24/25	
EMISSIONS	TOTAL ( TCO <sub>2</sub> e )
Scope 1	616.3
Scope 2	18.00
Scope 3	220.5
<b>TOTAL EMISSIONS</b>	<b>854.8</b>

### Emissions reduction targets

We continuously evaluate and enhance our carbon reduction initiatives, leveraging emerging technologies, and infrastructure as well as fostering internal awareness, ensuring our teams are equipped with the knowledge and skills to implement sustainable solutions. We have set annual emission reduction targets to drive consistent progress towards achieving Net Zero by 2050.

#### **COMPLETED CARBON REDUCTION INITIATIVES YTD 2025/2026**

The following environmental management measures and projects have been completed or implemented during the FY 2025-26

- We have move to the data gathering stage of ISO 50001 compliant energy management system
- Trial completed of Lightfoot with the final output showing negligible carbon emissions reduction in our fleet
- Completed a review of our fleet supplier in order to determine a phased approach to logistical EV
- Setting objectives and progressed continuous improvement activities associated with maintaining our certification to ISO 14001 :2015, which we have held since November 2001
- Implemented a cycle to work scheme for all staff
- We continue to liaise with our utilities providers on 80% renewable electricity procurement by FYE2026 and 100% by 2030 to actively source renewable electricity at a rate consistent with SBTi 1.5°C scenario
- Engaged further with our supply chain to actively promote their monitoring and reporting of carbon emissions in accordance with ISO14064. Our main tier supply chain partners will be expected to set emission reduction targets which will be added to our Supply Chain Partner Performance Management Standard
- Set procurement targets to prioritise supply chain partners who have set a net zero target and have published a Carbon Reduction Plan
- Broadened the scope of our project SWMP for large projects to scaled Environmental Management Plans for all projects
- Providing designated waste segregation and off-cut storage zones on all project sites to minimise the use of resources and reduce waste
- All company vehicles (not vans) are now EV, no other alternative vehicle offered
- Eco-driving module has been incorporated into the mandatory driver training that all drivers must complete and pass
- Trial underway to assess viability of electric vehicles for commercial vehicles
- H & J Martin Fit Out was awarded a score of 45/45 on the Considerate Constructors Scheme
- Employees now have to complete an ESG module as part of the CPD
- Implemented quarterly carbon emissions tracking and subsequent reviews

#### **POTENTIAL/FUTURE CARBON REDUCTION INITIATIVES**

##### **Scope 1 (direct emissions)**

- Begin implementing an ISO 50001 compliant energy management system complete
- Identifying opportunities for carbon off setting by partnering with LEDC projects
- Identify alternatives to diesel engines in our fleet via geofencing in order to identify low mileage engineers

##### **Scope 2 (indirect emissions)**

- Liaising with our utilities providers on 90% renewable electricity procurement by FYE2026 and 100% by 2030 to actively source renewable electricity at a rate consistent with SBTi 1.5°C scenario

##### **Procurement & supply chain (Scope 3, Category 4)**

- Engaging further with our supply chain to actively promote their monitoring and reporting of carbon emissions in accordance with ISO14064. Our main tier supply chain partners will be expected to set emission reduction targets which will be added to our Supply Chain Partner Performance Management Standard
- Setting procurement targets to prioritise supply chain partners who have set a net zero target and have published a Carbon Reduction Plan

##### **Waste management (Scope 3, Category 5)**

- Broadening the scope of our project SWMP for large projects to scaled Environmental Management Plans for all projects
- Providing designated waste segregation and off-cut storage zones on all project sites to minimise the use of resources and reduce waste within our supply chain

##### **Employee engagement (Scope 3, Category 6 & 7)**

- Incentivising our employees to drive ultra-low emission vehicles by providing an enhanced business mileage rate for those employees purchasing an ultra-low emission vehicle
- Eco-driving module has been incorporated into the mandatory driver training that all drivers must complete and pass

##### **Reducing company fleet fuel emissions (Scope 3, Category 8)**

- Trial underway to assess viability of electric vehicles for commercial vehicles

### **GOVERNANCE AND RESPONSIBILITY**

The Managing Director provides strategic oversight and ensures Carbon Reductions Objectives align with business strategy and compliance obligations. Site managers are responsible for implementing carbon reduction initiatives, embedding sustainable practices within their teams including energy efficiency, waste reduction and low carbon procurement.

### **DECLARATION AND SIGN OFF**

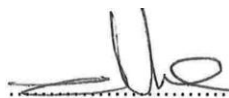
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of H & J Martin Group Limited**

A handwritten signature in black ink, appearing to read 'Kieron Millar', written over a horizontal dotted line.

**Kieron Millar, Managing Director**

DATE: 2<sup>nd</sup> April 2025